The University of Arizona
Panhellenic Association
Constitution and Bylaws

ADOPTED:
REVISED: October 26, 1999
REVISED: January 22, 2001
REVISED: February 13, 2003
REVISED: October 28, 2003
REVISED: December 16, 2005
REVISED: December 05, 2006
REVISED: December 04, 2007
REVISED: January 20, 2009
REVISED: November 2011
REVISED: August 2012
REVISED: September 24, 2013
REVISED: September 30th, 2014
The University of Arizona

Panhellenic Association Constitution

ARTICLE I  NAME AND PURPOSE

Section 1. The name of this organization shall be The Panhellenic Association at The University of Arizona.

Section 2. The purpose of the Panhellenic Association shall be:

A. To encourage and develop intellectual curiosity among its members.

B. To cooperate with the University Administration in its efforts to develop a sense of responsibility within student organizations.

C. To encourage the chapters to take an active interest in all University community activities for the common good.

D. To promote cooperation among all campus groups for the betterment of the University community as a whole.

E. To advance the quality and standing of fraternity affairs and matters of local Panhellenic interest.

ARTICLE II  MEMBERSHIP

Section 2. Non-students may act as associate members, but may not vote or hold office.

Section 3. The membership of the Panhellenic Association at The University of Arizona shall be two types; Regular and Associate.

A. The regular membership of the Panhellenic Association shall be composed of all University and Panhellenic recognized National Panhellenic Conference (NPC) sororities in good standing at The University of Arizona.

B. The Associate Membership of the Panhellenic Association shall be composed of all colonies of National Panhellenic Conference sororities, and regional sororities (non-NPC members), in good standing and recognized by the University and Panhellenic Association.
Section 4. The Panhellenic Association Council shall establish through the bylaws of the Panhellenic Association such other reasonable procedures, standards, and requirements for granting regular and associate memberships, as it deems necessary and consistent with this constitution, the Unanimous Agreements of the National Panhellenic Conference and policies of The University of Arizona.

Section 5. Regular and Associate members of the Panhellenic Association shall be entitled to all rights and privileges separately granted to each herein. Regular and Associate membership shall include full support of this constitution, its Bylaws, and the Unanimous Agreements of the National Panhellenic Conference.

ARTICLE III OFFICERS AND STRUCTURE

Section 1. The executive officers of the Panhellenic Association Council shall be President, Vice President of Internal Affairs, Vice President of Membership, Vice President of Programming, Vice President of Finance, Vice President of Health Promotions, Vice President of Communications, and Vice President of New Member Services. Delegates from sororities holding Associate membership shall be eligible to hold office.

A. The officers shall be delegates from sororities holding regular or associate membership in The University of Arizona Panhellenic Association.

B. The office of President, Vice President of Internal Affairs, Vice President of Membership, Vice President of Programming, Vice President of Finance, Vice President of Health Promotions, Vice President of Communications, and Vice President of New Member Services shall be elected annually.

C. Any sorority may nominate a candidate for the office of President, Vice President of Internal Affairs, Vice President of Membership, Vice President of Programming, Vice President of Finance, Vice President of Health Promotions, Vice President of Communications, and Vice President of New Member Services. Candidates for the offices of President, Vice President of Membership, and Vice President of New Member Services must be members of a regular NPC chapter.

D. In the event that the President cannot complete her term of office, the Vice President of Internal Affairs shall advance to the Presidency. The office of Vice President of Internal Affairs when will then be filled by a new election.

E. In the event that the Vice President of Internal Affairs, Vice President of Membership, Vice President of Programming, Vice President of Finance, Vice President of Health
Promotions, Vice President of Communications, Vice President of New Member Services cannot complete her term in office, a new election shall occur with all chapters eligible to submit candidates for the election, except those chapters that are already represented on the Panhellenic Council.

F. A fraternity chapter must have been chartered at The University of Arizona for one year in order to hold office on the Panhellenic Council.

G. The term of each elected office shall last one year and shall begin immediately following a transition period determined by the outgoing council.

ARTICLE IV REQUIREMENTS FOR ELECTION

Section 1. Executive officers shall be elected annually by a majority of the Regular or Associate members of the Panhellenic Council in accordance with the Bylaws.

A. Candidates for executive offices shall be initiated members for at least two semesters of a fraternity holding Regular or Associate membership in the Panhellenic Association.

B. Candidates for office shall be enrolled in at least 12 units at The University of Arizona.

C. Candidates for office shall be in good standing of with The University of Arizona and with their respective chapters.

Section 2. Academic Policies for Council Members states that Panhellenic Executive Board members must maintain a 3.0 cumulative GPA throughout their term in office. Failure to achieve the required cumulative average means council officers will be subject to removal from office, under the discretion of the advisor, President, and “Removal from Office” formal guidelines.

Section 3. Delegates to the Panhellenic Council from fraternities holding Associate membership shall be eligible to hold an executive office.

Section 4. Panhellenic officers, appointed or elected, may not be members of the same chapter serving for the same term.

Section 5. An Executive officer shall not be eligible for reelection to the same office.
Section 6. Exceptions to these requirements, for example, the ability to grant permission to bypass Section 4, can be made by the FSP Panhellenic Advisor upon recommendation from the Panhellenic Executive Board.

ARTICLE V OFFICER DUTIES AND RESPONSIBILITIES

Section 1. The President

This position is a one-year term. This position oversees the Executive Board and acts as the main representative of the Panhellenic community.

QUALIFICATIONS: Must be a junior or senior with past executive board experience, i.e.: Chapter President, Chapter Executive Board member, previous Panhellenic Council Executive Board member. Must be a member of a regular NPC chapter.

DUTIES
- Oversee all Executive Council Members, Junior Delegates, PHC Exec meetings and all PHC meetings
- Serve as the Panhellenic Executive Council Liaison to Standards Board, Dean of Students, Health Promotions, Alumni Association, Task Force and Student Union Advisory Board, and Greek Expansion Committee
- Meet weekly with the Panhellenic Advisor
- Attend all functions sponsored by Panhellenic and oversee all PHC activities and operations
- Review, approve and sign all Panhellenic Council checks and contracts involving the Panhellenic Council
- Responsible for coordinating Council’s judicial program in coordination with Standards Board
- Responsible for award applications with the help of everyone on the the Executive Council Members
- Serve as the Panhellenic Council liaison to IFC, NPHC and USFC
- Serve as the media contact for the Panhellenic Council
- Serve as an ex-officio member of all Panhellenic Council committees with voice but not vote
- Serve as the Panhellenic Executive Council liaison to the Rho Lambda Honor Society, announcing all meetings and events relating to the organization
- Oversee the Junior Delegate program and all its required duties
- Carry out appropriate functions during all Formal Fall Recruitment periods serving as a member of the Panhellenic Executive Council
- Review and update the constitution and bylaws on a semester yearly basis
- Live in Tucson during the summer to coordinate and finalize Formal Fall Recruitment activities and plan programming for the fall.
- Report to the National Panhellenic Conference Area Advisor on a regular basis
- Attend President’s' Forum every month
- Maintain weekly office hours
- Maintain a complete and up-to-date President’s file
- Oversee and approve all edits made by each Panhellenic Executive Council Member to their position’s Transition Manual
- Train her successor
- Perform all other duties pertaining to this office

Section 2. Vice President of Internal Affairs

This position is a one-year term. This position is aimed at incorporating academics with chapter membership as well as promoting positive inter-sorority relations.

QUALIFICATIONS: Must be a sophomore, junior or senior with proven leadership experience.

DUTIES:
- Preside over all meetings that the President is not present for
- Act as interim President in the event that the President is unable to fulfill her duties
- Oversee ongoing delegate training on topics of Diversity, Motivation & Delegation, Effective Confrontation, Goal Setting & Strategic Planning, and Ethical Leadership & Decision Making
- Distribute all information in regards to Parliamentary Procedure
- Inform all chapters of study skills and academic educational seminars
- Host monthly scholarship chair roundtables
- Coordinate Daily Wildcat Ad at the start of the Spring and Fall semester to recognize students who have shown academic excellence encompassing all councils
- Award scholarship certificates to all chapters with a GPA above the all women’s average, most improved chapter GPA and the chapter with the highest new member class GPA
- Coordinate and select applicants for Panhellenic Scholarships including: Academic Excellence, Leadership and Involvement and Financial Need

- Coordinate and select applicants for Living your Values Scholarships in November
- Create an informational handbook for academic chairs
- Work with the VP of Programming to develop and implement monthly programming on scholarly achievements and success
- Coordinate leadership development and education opportunities for member chapters
- Responsible for planning House Director’s Luncheon during Formal Recruitment Week
- Responsible for all Sister Sorority activities
- Coordinate a Panhellenic-wide percentage night for a local cause
- Review and update the constitution and bylaws on a semester yearly basis
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President’s Forum every month
- Maintain weekly office hours
- Maintain a complete and up-to-date VP Internal Affairs file
- Train her successor
- Perform all other duties pertaining to this office
Section 3. The Vice President of Membership

This position deals directly with the functions and formation of Membership Recruitment.

QUALIFICATIONS: Must be a junior or senior with proven leadership experience. Recommended to have been a Recruitment Counselor or a member of her chapter’s Recruitment team previously.

DUTIES:
- Coordinate all Panhellenic Membership Recruitment periods
- Follow the Recruitment Guidelines and the NPC Unanimous Agreements and any other rules that directly or indirectly relate to recruitment periods and events
- Update the Recruitment Guidelines to reflect any changes to the Recruitment process, and the No Frills Action Plan
- Prepare, copy and distribute minutes of all discussion and decisions related to Recruitment made at the Panhellenic Delegate or Recruitment meetings
- Coordinate Recruitment finances with the VP of Finance
- Distribute and summarize the evaluations of recruitment by different groups, including but not limited to: chapter recruitment chairs, alumnae, recruitment counselors, Panhellenic officers and new members within one month after the formal recruitment period
- Prepare the PNM Booklet, The Bond, and the New Student Orientation presentation
- Provide training for ICS Computer System with chapter Recruitment Chairs
- Prepare recruitment schedule for all Panhellenic chapters and the Panhellenic council
- Define objectives for recruitment with the help of the Panhellenic Advisor and Panhellenic Council
- Coordinate the Spring Greek Informational meeting with the other councils
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President’s Forum every month
- Maintain a complete and up-to-date VP Membership file
- Maintain weekly office hours
- Train her successor
- Perform all other duties pertaining to this office

Section 4. The Vice President of Programming

This position is responsible for the organization and promotion of events for the Greek Community. This position will work closely with the IFC, NPHC and USFC councils.

QUALIFICATIONS: Must be a sophomore, junior, or senior with proven leadership experience.
DUTIES:
- Coordinate and facilitate all Panhellenic programs and activities pertaining to philanthropy and community service
- Responsible for all sponsorship and flyers to promote such programs
- Coordinate leadership development and education opportunities for member chapters
- Act as a liaison between the chapters and the All-Greek Philanthropy Committee, in conjunction with all council liaisons
- Member of the Greek Week & Greek Sing Committee, in conjunction with all council liaisons
- Member of the Take Back The Night Committee, in conjunction with all council liaisons
- Submit all contracts for the President’s signature and maintain a complete record of all contracts
- Plans Fall and Spring New Member Symposia with her counterpart from IFC, NPHC and USFC
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President’s Forum every month
- Maintain weekly office hours
- Maintain a complete and up-to-date VP Programming file
- Train her successor
- Perform all other duties pertaining to this office

Section 5. The Vice President of Finance

This position primarily maintains the budget and monitors all business transactions that the Panhellenic Association has with outside parties.

QUALIFICATIONS: Must be a sophomore, junior or senior with proven leadership experience.

DUTIES:
- Responsible for the assessment and collection of chapter dues and fines
- Maintain accurate records of all Panhellenic expenditures, projected expenses and current balances in all Panhellenic accounts through a budget
- Responsible, along with the President, VP Membership and Panhellenic Advisor, for the presentation of the Panhellenic Council and Recruitment account budgets. The approval by the Panhellenic chapters, Panhellenic Advisor, President and VP Finance is needed. The VP Finance is responsible for providing a copy of the budget
- Receive all payments due to the Panhellenic Association, including recruitment fines and dues and issue receipts accordingly
- Responsible for communicating fee increase/decrease to the Panhellenic Council and Panhellenic Chapters.
- Responsible for the prompt payment of all bills due by the Panhellenic Association
- Sign all Panhellenic Council and Recruitment account checks and responsible for the counter-signatures
- Submit a complete financial report regularly to the Panhellenic Council
- Prepare and distribute all Fall and Spring bills to the chapters
- Make all AFLV arrangements
- Make all financial arrangements for Recruitment, including but not limited to, hotel, meals, room reservations, Nestle Water reservations, UA MotorPool requests, etc.
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President's' Forum every month
- Maintain weekly office hours
- Maintain complete and up-to-date financial records as part of her VP Finance file
- Train her successor
- Perform all other duties pertaining to this office

Section 6. The Vice President of Health Promotions

QUALIFICATIONS: Must be a sophomore, junior or senior with proven leadership experience. Must have participated in the Reflections program as a participant or peer facilitator.

DUTIES:
- Attend all meetings and yearly trainings and retreats of GAMMA as a representative from the Panhellenic Council
- Educate the Greek community on GAMMA policies and regulations
- Update the Panhellenic Council and chapter Risk Management chairs on any change in GAMMA policies and regulations
- Responsible for publishing a column in the monthly Panhellenic newsletter
- Serve as a liaison to the Health Advocate Program and any risk management related committees at the request of the university
- Plan and implement programming such as Take Back the Night, Sorority Safety Night, and Drug Awareness Week
- Market, plan sessions, and train facilitators (with Jenny) for the Reflections Program
- Serve as a member of the UA Alcohol Coalition Board and attend all meetings
- Create passive and active programming in association with a variety of health, wellness and safety issues
- Organize and preside over health promotions roundtable meetings with chapter Risk Management chairs
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President's' Forum every month
- Maintain weekly office hours
- Maintain a complete and up-to-date VP Health Promotions file
- Train her successor
- Perform all other duties pertaining to this position

Section 7. The Vice President of Communications
QUALIFICATIONS: Must be a sophomore, junior or senior with proven leadership experience.

DUTIES:
- Responsible for keeping Panhellenic files, minutes and website up-to-date and accurate
- Responsible for maintaining an up-to-date Panhellenic Council calendar
- Responsible for taking minutes and attendance at all meetings of the Panhellenic Council and distributing them in a timely manner to chapter delegates and the Panhellenic Council website
- Keep all of the social media forms up to date
- Have two roundtables per semester relating to public relations or communications
- Responsible for all correspondence by the Panhellenic Council
- Serve as the Panhellenic Council liaison to the Tucson Alumnae Panhellenic Association and Oracle Board
- Responsible for Panhellenic Council publications and public relations
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President’s’ Forum every month
- Maintain weekly office hours
- Maintain a complete up-to-date VP Communications file
- Train her successor
- Perform any other duties pertaining to this office

Section 8. The Vice President of New Member Services

QUALIFICATIONS: Must be a junior or senior who has previously served as a Recruitment Counselor.

DUTIES:
- Responsible for coordinating selection, training and supervision of Recruitment Counselors
- Aid the VP Membership with recruitment schedule and duties
- Plan active educational and leadership programming for Recruitment Counselors
- Update and Facilitate the Big Sister Training Program
- Organize and host roundtable meetings for chapter New Member Educators
- Coordinate a New Member event after formal Fall Recruitment
- Live in Tucson during the summer to coordinate and finalize Fall Membership Recruitment activities and plan programming for the fall.
- Attend President’s’ Forum every month
- Maintain weekly office hours
- Maintain a complete and up-to-date VP New Member Services file
- Train her successor
- Perform all other duties pertaining to this position
Section 7. Each Executive Officer will be responsible for assuming such additional responsibilities as the President designates.

ARTICLE VI EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the President and the seven other elected officers.

Section 2. The Executive Board shall coordinate the functions and activities of the Panhellenic Association.

Section 3. Committees shall be established by the council as deemed necessary.

A. Regular and Associate members shall be eligible to serve on a standing committee.

B. The standing committees shall have such duties and responsibilities as are prescribed in the Bylaws and consistent with this Constitution.

ARTICLE VII PANHELLENIC COUNCIL

Section 1. The administrative body of the Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the Panhellenic Association, including but not limited to Recruitment and the new member period, which do not violate the sovereignty, rights, and privileges of member fraternities.

Section 2. The University of Arizona Panhellenic Association shall be composed of one delegate from each chapter of the Panhellenic representative NPC fraternities, and other Associate members, recognized on this campus. These delegates shall be elected by their respective fraternity chapters.

Section 3. The Panhellenic delegate shall be the only representative from each fraternity who shall have a vote. In the absence of the Panhellenic delegate, the President or her designee shall have the vote.

Section 4. When a delegate vacancy occurs, it shall be the responsibility of the fraternity concerned to select a replacement within two weeks and to notify the Panhellenic Vice President of Communications of the replacement delegate’s name, email address, and phone number.

Section 5. The Executive officers of the Panhellenic Association shall serve as the Executive Board of the Panhellenic Council.
A. The officers of the Panhellenic Council Executive Board shall have such duties and responsibilities as are prescribed in the Bylaws and Constitution.

B. The officers of the Panhellenic Council Executive Board shall preside over the meetings of the Panhellenic Association.

C. The officers of the Panhellenic Council Executive Board shall have voice but no vote in the Panhellenic Council.

Section 6. Meetings of the Panhellenic Council shall be called at a time and frequency to be decided by the President and announced before the beginning of the next semester.

A. Special meetings of the Panhellenic Council shall be called by the President, or, as a result of a written request presented to the President by any voting delegate to the Panhellenic Council, or the Panhellenic Advisor.

Section 7. Two-thirds of the total regular member fraternities shall constitute the quorum number required for the transaction of business at meetings of the Panhellenic Council.

Section 8. The chapter and associate members of the Panhellenic Association shall have the following responsibilities:

A. To enact and maintain the Bylaws of the Panhellenic Association consistent with this Constitution.

B. To establish and enforce policies and procedures for Recruitment, the new member period, and colonizing.

C. To review and take appropriate action upon the annual budget recommended by the Executive officers.

D. To require reports from the President on any activity of the Executive officers.

E. To take any action on any matter within the jurisdiction of the Panhellenic Association, which is not otherwise prohibited by this Constitution, its Bylaws, the Unanimous Agreements of the National Panhellenic Conference, or the policies of The University of Arizona.
Section 9. The Panhellenic Association will adhere to the UNANIMOUS AGREEMENTS of the National Panhellenic Conference.

ARTICLE VIII HAZING

The Panhellenic Association will adhere to The University of Arizona Hazing Policy. Hazing is prohibited at The University of Arizona. "Hazing" means any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply:

A. The act was committed in connection with an initiation into, an affiliation with, or the maintenance of membership in any organization that is affiliated with the University; and

B. The act contributes to a substantial risk of potential physical injury, mental harm or degradation, or causes physical injury, mental harm or personal degradation.

C. The complete University of Arizona Hazing Policy can be found at http://policy.arizona.edu/hazing.

ARTICLE IX JUDICIAL BOARD

Section 1. The President shall be responsible for judiciary committees, hazing boards, etc., and respond to all matters of judicial concern for the organization.

Section 2. The President shall be responsible for judicial procedures regarding Recruitment and will be facilitated as outlined by the National Panhellenic Conference. All other judicial matters shall be referred to the Greek Standards Board.

ARTICLE X GAMMA (Greeks Advocating the Mature Management of Alcohol)

Section 1. All member chapters shall adhere to the guidelines of GAMMA.

Section 2. Member Panhellenic chapters shall adhere to the Fraternity & Sorority Programs “blackout” dates provided on the website; these illustrate the unavailable dates for registered events, and chapters must utilize the FSP calendar to organize the dates of their socials.

Chapters shall refrain from holding registered social events with alcohol Monday through Wednesdays during the academic calendar in accordance with
GAMMA. (Greeks Advocating for the Mature Management of Alcohol). All GAMMA policies detailing registered events with and without alcohol must be followed; these include but are not limited to hosting no social events during finals week.

ARTICLE XI PHILANTHROPY

Section 1. The Philanthropy Advisory Board will consist of a minimum of two appointed members. At least one Panhellenic chapter member must serve on the board.

A. Duties of the Philanthropy Advisory Board will be to provide advice for and to oversee all Greek philanthropy events.

B. All Greek philanthropy events must be approved by the Philanthropy Advisory Board.

Section 2. All member chapters shall adhere to the guidelines of the Philanthropy Advisory Board.

Section 3. Philanthropy Event Guidelines
A. Time Commitment
a. No more than one percentage night per week during the week/weekend of the philanthropy event.
b. Total days of the philanthropy event(s) does not exceed more than 2 days in length, not including the percentage night.
c. Total hours of the philanthropy event(s) does not exceed more than 8 hours.
   i. Total hours within a day of the philanthropy length does not exceed more than 6 hours.

B. Financial Information
a. The participation cost/fee cannot exceed $25, which may or may not include merchandise. No additional items of merchandise for the philanthropy maybe sold if they are not included in the participation cost.

C. Donations
a. If the event is a competition or has a point system, no more than 20% of the points will be for the amount of money donated.

D. Chapter Teams
a. If the event is a competition or has a point system, Panhellenic sororities have the option to be paired with at least one other Panhellenic sorority as a team for the entire Philanthropy event(s).
b. The Panhellenic President will randomly pick the Panhellenic sorority pairs/teams, and must be notified 2 weeks prior to the Philanthropy event(s) to be able to pick the pairs/teams.

E. Performance Activities
a. Performances of dancing and/or signing will not exceed 5 minutes.
b. Skits will not exceed 5 minutes.
c. If the performance includes a dance/song and a skit, the entire performance will not exceed 10 minutes.
d. If the performances are judged, one member from each organization participating must be a judge.

F. Activity Requirements
a. No activity should require or strongly encourage women to be in bathing suits or in reveling apparel similar to the amount of skin shown in a bathing suit.

G. Philanthropy Education
a. Members of the chapter hosting the Philanthropy event must do a presentation about the Philanthropy or the cause of the event. This presentation must be held at a Panhellenic Delegate Meeting. Contact the Panhellenic President at uapanhellenic_president@gmail.com to schedule a presentation time.

ARTICLE XI PANHELLENIC ADVISOR

Section 1. There shall be a Panhellenic Advisor whose responsibility shall be to serve in an advisory capacity to the Panhellenic Executive Board officers, and the chapters of the Panhellenic Council.

Section 2. It is preferred that the Panhellenic Advisor has a prior experience in this capacity, or that she be a member of a National Panhellenic Conference Fraternity.

Section 3. The Panhellenic Advisor for The University of Arizona will be employed by Fraternity & Sorority Programs.

ARTICLE XII REGULATIONS

Section 1. If any fraternity violates any regulation of this Constitution, any part of The University of Arizona Panhellenic Recruitment Rules or the NPC Compact and
Standards of Ethical Conduct, it shall be subject to review by The University of Arizona Panhellenic Executive Board or Greek Standards Board.

All chapters must be recognized student organizations by The University of Arizona in order to be represented on the Panhellenic Council.

ARTICLE XIII AMENDMENTS

Section 1. This Constitution may be amended by a two-thirds vote of the Panhellenic Council chapters of The University of Arizona.

ARTICLE XIV RATIFICATION

Section 1. This Constitution shall become effective immediately upon ratification by two-thirds majority of the Regular and Associate member delegates to the Panhellenic Council.

ARTICLE XV IMPEACHMENT

Section 1. In the case that an officer is unable to fulfill her duties, she shall have the option to resign. A formal letter of resignation must be submitted to the Panhellenic Council within two weeks before the resignation can become effective. It is required that the reasons for her resignation be included in the letter.

In the case that an officer does not fulfill her duties for the benefit of the Panhellenic community, members of the Panhellenic Executive Board, individual chapters, or the Panhellenic Advisor may initiate impeachment proceedings.

Written notification of the request for impeachment shall be sent to a the Panhellenic Panhellenic Advisor and the accused officer.

After written notification of the request has been submitted, the Panhellenic President shall arrange an impeachment hearing over which she will preside within 7 days. All persons involved in the request for impeachment shall attend this hearing. If a chapter has initiated the request, the chapter shall send its President and a Panhellenic delegate.

At this hearing, an advisor may be present to support each of the parties involved. However, any advisors present may not address everyone in attendance. The President will begin with introductions and a request to record the hearing in order to maintain accurate records. After the President outlines the order of the proceedings and reads the complaint, the officer involved shall be permitted to present her side of the incident. Following her account, the Panhellenic Executive Board may ask follow up
questions. Once all of those present are satisfied with their knowledge of the incident, the accused officer and her advisor may make a closing statement.

After closing statements, the President shall excuse the accused officer and her advisor, and she will then lead a discussion of the charges. The remaining officers shall attempt to find an amicable solution to the problem.

If no amicable solution can be found, the Panhellenic Executive Board, through voting, shall determine if the charges are justified. Following the conclusion of the formal discussion, the President will send written notification to the accused officer no earlier than the next day, and no later than 7 business days. At this time, the officer involved shall be given the opportunity to resign. The Council Executive Board shall then determine the date by which the officer shall exit her position. The incident is then closed.

If deemed necessary by the Panhellenic Executive Board and Panhellenic Advisor, any vacancy of an executive officer shall be filled within three (3) weeks by an open election in a Panhellenic Council meeting.

If the Panhellenic President resigns or is impeached, the Vice President of Internal Affairs shall assume her duties and the office of Vice President of Internal Affairs shall be filled by an open election in a Panhellenic Council meeting.

ARTICLE XVI NOT FOR PROFIT

Section 1. The Panhellenic Association is a not-for-profit organization.

ARTICLE XVII NON-DISCRIMINATION

Section 1. This organization shall not discriminate on the basis of age, color, ethnicity, national origin, disability or handicap, race, religion, sexual orientation, Vietnam Era veteran status. This policy will include, but is not limited to recruiting, membership, organization activities or opportunities to hold office.

(As exempted by Federal Law, Greek Social organizations may omit gender.)

ARTICLE XVIII COMPLIANCE WITH CAMPUS REGULATIONS

Section 1. This organization shall comply with all University and campus policies and regulations and local, state and federal laws.

ARTICLE XIX RECRUITMENT COUNSELORS
Section 1. NPC Chapters are required to have a percentage of their chapter members apply and interview for Recruitment Counselor positions, as deemed appropriate by the Panhellenic President and Vice President of New Member Services each year. Recruitment Counselor applicants must have a minimum 2.5 cumulative GPA. The percentage (%) will be the same for each chapter, however numbers will differ depending on each chapter size.

Section 2. Each chapter will have a minimum of four (4) and a maximum of seven ten (107) Recruitment Counselors.

Section 3. If a chapter fails to submit the required number of members to undergo the application process (by submitting an application and attending an interview), the chapter will be fined $200 per vacant applicant spot.

Section 4. If a chapter fails to submit at least 50% of the required number of members to apply and interview, the chapter will be put on social probation for two weeks as set by the Panhellenic Executive Council. If a chapter fails to submit 75% or more of the required number of members to apply and interview, the chapter will be put on social probation for a month as set by the Panhellenic Executive Council.

ARTICLE XX STARANDS OF EXCELLENCE

Section 1. All Panhellenic Chapters must abide by The University of Arizona Standards of Excellence set forth by the Office of Fraternity and Sorority Programs.

Section 2. For a chapter to be in good standing, they must be in financially good standing with The University and Panhellenic.

ARTICLE XXI FORMAL RECRUICTMENT

Section 1. The Formal Recruitment Guidelines must be followed by all chapters participating in Formal Recruitment. Three-fourths of participating chapters must be represented at these meetings in order to amend the Formal Recruitment Guidelines.

ARTICLE XXII Ethical Financial Policies

Section 1. Once a year at the beginning of the spring semester, copies of the previous year’s and upcoming year’s budget with anticipated income and expenditures are distributed to each chapter.
Section 2. For the approval of use of reserves, individual officers will complete a money request form and then submit it to the Vice President of Finance who will then review the request with the council advisor for approval.

Section 3. Every quarter the Vice President of Finance officer will prepare the financial reports for review by the council.

Section 4. Every check for the Panhellenic Council is required to have two signatures, from any combination of President, Vice President of Finance and the Council Advisor.

Section 5. Payment plans for Member or Associate chapters are determined on a case-by-case basis.

Section 6. The council finances are overseen by the Panhellenic Advisor.

ARTICLE XXIII - Junior Panhellenic Council

Section 1. Each chapter will elect a maximum of two representatives as Junior Delegates to serve as members of the Junior Panhellenic Council.

Section 2. The Junior Delegate position will last for one year. Elections will be held in the Spring.

Section 3. Junior Delegates should be freshmen or sophomores in college with exemplary leadership skills. Upperclassmen are allowed to serve in the position as well if they have been pre-approved by the Panhellenic President.

Article XXIV - RISK REDUCTION & MANAGEMENT

The Panhellenic Association, including all elected executive board officers and members chapters will adhere to The University of Arizona Student Code of Conduct. The following policies outlined below come from Section F, Prohibited Conduct, from the Student Code of
Conduct. All women within the Panhellenic community are expected to follow all policies found within the Student Code of Conduct.

1. All forms of student academic dishonesty, including but not limited to cheating, fabrication, facilitating academic dishonesty, and plagiarism.
2. Unauthorized use, sale, possession, or distribution of any controlled substance or illegal drug or possession of drug paraphernalia that would violate the law.
3. Off-campus conduct that a reasonable person would believe may present a risk or danger to the health, safety or security of the Board or university community or to the safety or security of the Board or university property.
4. Gambling as prohibited by applicable law, university policy, or associated with any university event.
5. Engaging in, supporting, promoting, or sponsoring hazing or violating the Board or university rules governing hazing.
6. Engaging in discriminatory activities, including harassment and retaliation, as prohibited by applicable law or university policy.
7. Sexual misconduct which is defined as:
   1. Sexual violence and other non-consensual sexual contact- actual or attempted physical sexual acts perpetrated agains a person by force and without consent or where a person is incapable of giving consent due to circumstances including but not limited to: 1) use of drugs or alcohol, 2) intellectual or other disability, or 3) age.
   2. Sexual harassment- unwelcome conduct of sexual nature that is sufficiently severe or pervasive as to create an intimidating, hostile, or offensive environment.
   3. Other sexual misconduct including but not limited to indecent exposure, sexual exploitation or voyeurism, or non-consensual photographing or audio-recording or video-recording or another in a state of full or partial undress or while engaged in sexual activity, or publishing or disseminating such materials.
8. Commission of any offense prohibited by state or federal law or local ordinance.

In Addition to these policies from the Student Code of Conduct, the following policies are added in extension.

Article XXV Section I.- Council Policies

1. The officers that serve on the Panhellenic Council at the University of Arizona will not use council funds to purchase alcohol.
2. The officers that serve on the Panhellenic Council at the University of Arizona will not purchase or consume alcohol in association with any Panhellenic events.
3. The officers that serve on the Panhellenic Council at the University of Arizona, and the fifteen chapters that associate with the Panhellenic Council will not use council or chapter funds to purchase a bulk quantity of alcohol.
4. The officers that serve on the Panhellenic Council at the University of Arizona, and the fifteen chapters that associate with the Panhellenic Council will abide by the State of Arizona’s law in regards to alcohol consumption and purchasing alcohol. In the state of Arizona, an individual must be 21 years of age to purchase and consume alcohol. If an individual is under the age of 21, and purchases or consumes alcohol, they are doing so illegally and is prohibited by the state of Arizona, the University of Arizona, and the Panhellenic Council at the University of Arizona.

5. There will be no alcohol present at events sponsored by the Panhellenic Council.

6. Women who are associated with a chapter within the Panhellenic Council will be held accountable for any public displays of inappropriate behavior that do not align with their individual chapter bylaws and the bylaws adopted by the chapters affiliated with the Panhellenic Council.

7. Women who are associated with a chapter within the Panhellenic Council will be held accountable for any acts of vandalism or pranks that the individual may do that destroys property or if harm is brought onto another individual.

8. All women associated with the Panhellenic Council will abide by the State of Arizona’s law in regards to driving a motor vehicle under the influence.

The University of Arizona
Panhellenic Association
BYLAWS

Article 1. Robert’s Rules of Order shall be used in all questions of parliamentary procedure.
Article 2. The Fraternity and Sorority Programming Staff is to be notified of all changes in membership status, i.e., New Members, de-pledges, disaffiliation, et cetera.

Article 3. A student’s eligibility for initiation shall be determined by the member sorority in accordance with its national Bylaws.

Article 4. An amendment to The University of Arizona Panhellenic Constitution must be proposed at least one meeting before final action is taken.

Article 5. Panhellenic Dues will be collected from each chapter per academic year as follows:

A. Active Members will be billed $15.00 per member each semester.

B. New Members will be billed $10.00 in the semester that they join.

Article 6. The Panhellenic Council at The University of Arizona recommends that chapter members be involved in another organization outside of their fraternity or sorority. These clubs, professional fraternities, athletic programs, and the like shall foster the development of moral character and contribute to the well-roundedness of the Greek community.

Article 7. The council recommends that individual chapters on The University of Arizona campus should have specific cumulative GPA requirements for the women serving on the executive board. The necessary GPA should be equal to or above the current All-Women’s Average. Failure to meet these standards will result in probation and potential removal from the position, at the individual chapters’ discretions.

Article 8. The council recommends that the expected “New Member” class cumulative GPA requirement should be equal to or above the current All-Women’s Average to promote scholastic success throughout members’ college careers.

Article 9. Each member of the Panhellenic Executive Council shall receive a $3,000 stipend.

In addition, each executive member shall receive no more than $500.00 (five hundred) dollars per month, unless approved by the Panhellenic President or Advisor.
A. Each member of the Panhellenic Executive Council shall remain in Tucson during the entire summer to coordinate and finalize Fall Membership Recruitment activities and programming for the fall.

B. Each officer shall be entitled to fifteen (15) business days vacation, the time of which will be approved by the Panhellenic President and Panhellenic Advisor and which will not be in conjunction with recruitment or each other.

C. The Philanthropy Advisory Board Director will be awarded a stipend of $200 per semester. The Chief Justice of Greek Standards Board will be awarded a stipend of $100 per semester.

Article 10. Twenty-five percent of all social functions with fraternities should not involve alcohol.

Article 11. This organization shall not discriminate on the basis of age, color, ethnicity, national origin, disability or handicap, race, religion, sexual orientation, or Vietnam Era Veteran Status. This policy will include, but is not limited to recruiting, membership organization activities or opportunities to hold office. (As exempted by Federal Law, Greek Social organizations may omit gender.)

Charter in order of sororities on The University of Arizona Campus:

<table>
<thead>
<tr>
<th>Charter-Closed</th>
<th>Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1917 -</td>
<td>Pi Beta Phi, Arizona Alpha</td>
</tr>
<tr>
<td>1917 -</td>
<td>Kappa Alpha Theta, Beta Delta</td>
</tr>
<tr>
<td>1920 -</td>
<td>Kappa Kappa Gamma, Gamma Zeta</td>
</tr>
<tr>
<td>1922 -</td>
<td>Gamma Phi Beta, Alpha Epsilon</td>
</tr>
<tr>
<td>1922 -</td>
<td>Chi Omega, Zeta Beta</td>
</tr>
<tr>
<td>1923 -</td>
<td>Delta Gamma, Alpha Pi</td>
</tr>
<tr>
<td>1926 -</td>
<td>Alpha Phi, Beta Epsilon</td>
</tr>
<tr>
<td>1930 - 1935</td>
<td>Delta Zeta, Beta Iota</td>
</tr>
<tr>
<td>1930 - 1969</td>
<td>Alpha Chi Omega, Beta Lambda</td>
</tr>
<tr>
<td>1940 -</td>
<td>Alpha Epsilon Phi, Alpha Lambda</td>
</tr>
<tr>
<td>1946 - 1984</td>
<td>Delta Delta Delta, Phi Beta</td>
</tr>
<tr>
<td>1951 - 1961</td>
<td>Alpha Xi Delta, Gamma Gamma</td>
</tr>
<tr>
<td>1957 - 2004</td>
<td>Alpha Delta Pi, Delta Gamma</td>
</tr>
<tr>
<td>1959 - 1982</td>
<td>Alpha Omicron Pi, Upsilon Alpha</td>
</tr>
<tr>
<td>1959 - 1974</td>
<td>Sigma Delta Tau, Alpha Pi</td>
</tr>
<tr>
<td>1962 - 1977</td>
<td>Phi Mu, Eta Iota (reorganized 1973)</td>
</tr>
<tr>
<td>1966 - 1978</td>
<td>Delta Zeta, Beta Iota (2nd installment)</td>
</tr>
</tbody>
</table>
1978 - Sigma Kappa, Zeta Omicron (reorganized 1989)
1980 - 2008 Alpha Chi Omega, Beta Lambda (reorganized 2000, 2nd linstall)
1987 - 1998 Sigma Delta Tau, Alpha Pi (2nd linstall)
1987 - 1996 Alpha Omicron Pi, Upsilon Alpha (2nd linstall)
1989 - Delta Delta Delta, Phi Beta (2nd linstall)
1990 - 1995 Zeta Tau Alpha, Kappa Delta
1993 – 2007 Kappa Delta Chi (Associate Member, Transferred to USFC)
1995 – 2007 Gamma Alpha Omega (Associate Member, Transferred to USFC)
2000 — Alpha Phi Gamma (Associate Member)
2002 -- Phi Beta Chi (Associate Member)
2002 — Delta Chi Lambda (Associate Member)
2002 — 2007 Theta Nu Xi (Associate Member, Transferred to USFC)
2003 - 2007 Sigma Lambda Gamma (Associate Member, Transferred to USFC)
2008- Alpha Delta Pi, Delta Gamma (2nd Install)
2013 - Alpha Chi Omega, Beta Lambda (3rd Install)